State of California

Business, Transportation and Housing Agency

Memorandum

To: All Teale Customers

Date: May 20, 2003

From: **Stephen P. Teale Data Center**

Subject: Security Project

Teale Data Center has an on-going commitment to provide customers with a secure environment for their information technology needs. To provide assurance of this commitment, Teale periodically engages IT security-certified consultants to conduct ethical scanning and penetration activities both internally, within the Data Center, and externally through Teale's firewalls. This process assures that the security procedures and practices used by Data Center staff protect customer systems from potentially malicious activities. Additionally, this effort tests our intrusion detection system processes in order to further reinforce its effectiveness.

The current assessment will be conducted during a four-week period beginning May 22, 2003. The majority of the scanning and penetration efforts will take place after production hours [after 5:00 p.m.]. Although we do not intend to adversely impact your system, it is difficult to say with certainty that this will not occur. Therefore, treat any suspected security breaches during this time period as real and do not assume that it is the work of Teale consultants.

Following the conclusion of this assessment, I can provide you a briefing of the results related to any of your systems that may be accessible from the Internet. Please contact me if you are interested.

We appreciate your cooperation during this time and ask that you convey any concerns or questions to me at [916] 464-3672.

Bill Howe

BILL HOWE, Chief Information Security Officer
Security & Operational Recovery Division